

Student Council Royal Metropolitan University

1. Student Council

Student Council is a representative structure through which students can be involved in the affairs of the university, working in partnership with University Management, staff and parents for the benefit of the university and the students. University should provide Student Council the opportunities to enhance student leadership through positive engagement.

2. Importance & Significance of Student Council

Student Councils are a common feature in universities and have worked to the benefit of students. Students have a valuable contribution to make to the effectiveness of their university and their involvement in the operation of the university is itself a valuable part of the education process for the students.

3. The Role of RMU Student Council

The main role of the Student Council is "to promote the interests of the university and the involvement of students in the affairs of the university, in co-operation with the university management, parents and teachers". The Student Council will set its own objectives, some general objectives include:

- ensuring both the academic development and the social/ personal growth of students.
- promoting the student participation in the academic, research and social activities of the university.
- promoting an environment conducive to educational and personal development.
- focusing on problem solving to make the university a better place to learn.
- contributing and working on Co -Curricular Activities which promote spirit of the whole university.

- participating in Community Based Projects
- promoting cooperation, collaboration and respect among pupils
- supporting the management and staff in the development of the university
- representing the views of the students on matters of general concern to them

1.1. Objectives:

1. cultivation of hobbies and interests through worthy use of leisure time
2. to ensure physical growth and character building
3. to promote leadership skills, personal development, teamwork, self-discipline and confidence among students

4. to unearth the hidden talents and polish the potential of students to discover their multiple intelligences
5. to broaden the development and interests of students and address their emotional, physical, cognitive and social needs through a variety of activities.

1.2. Expected Outcomes:

1. personality grooming
2. practical application of Acquired Knowledge through involvement in lifelong learning experience
3. enhancement of Innate Talent and Acquired Skills
4. improvement in Interpersonal and Intrapersonal Skills
5. developing Leaderships Skills
6. confidence building through Active Engagement and Ownership
7. improving Communication & Collaboration Skills
8. enhancing Critical Thinking & Problem-Solving Skills

1.3 Indigenous Equipment

University should encourage students to prepare low-cost equipment, reuse and recycle whenever needed to lessen wastage of resources and encourage green practices in university to inculcate the sense of civic responsibility in students. If the ancillary staff in university is adept at carpentry, metal work etc., they may be paid honorarium and appreciation certificates for the assistance provided.

1.4 Man Power Planning

The Event Planning Head must be actively involved in manpower planning. It is to be done well in advance to avoid inconvenience at any stage of the implementation. The Student Council must be actively engaged in proceedings right from the Planning Phase to the Implementation Phase. This will help them experience their role and responsibilities as extension of the university leadership. Task delegation must be done by the event planning head, keeping in view the strengths, interests and abilities of the those involved in the activity.

1.5 Activity Planning

The President will be responsible for developing the semester plan according Academic Calendar. He/she needs to co-ordinate all the activities, bearing in mind the time schedule and the arrangement of facilities. The Student Council members must be engaged in planning & implementing, leading towards acquiring better planning/organizational skills. The President should consult other members Incharges of the activities, fine tune the plan, work out the timetable and ensure the practical

implementation of the activities. He/she should be flexible and alert to any need for adjustment as and when required. A comprehensive plan will ensure smooth flow of the Activities.

The planning includes distribution of work. After completing the planning Phase, it is necessary to keep the students informed of the activity through proper channel. There may be different modes of communication i.e. class announcement, bulletins, posters, banners and personal contact. In the course of carrying out an activity, attention, direction and counselling may be given to members as and when required.

1.6 University Attendance

Students must attend all scheduled classes on the day of a competition/activity to be eligible to participate in Co-curricular Activities on scheduled day. University management may make exceptions to this standard.

1.7 Student Attendance

Students will comply with all university policies, procedures and university regulations. They will conduct themselves in a manner that reflects the common courtesies of decency, morality, cleanliness, honesty and respect for the rights and property of others.

1.8 Code Violation

Any student who decides to participate in student council but violates the Code of Conduct in any way may undergo disciplinary action.

- a. First offense in a Academic year: Suspension from student council participation for no less than 12 calendar days from the date of the offense.
- b. Second offense in a Academic year:
Suspension from student council participation for no less than 25 calendar days.

President

President will be appointed through elections. He/She will hold office for a period of one year.

- President to be appointed through elections conducted in the university
- elections will be held at the beginning of the university year and all procedures to be completed within two weeks
- elections will start on the nomination of the candidates from the students.
- candidates will prepare their election campaign.
- balloting (procedure to be worked out by the Dean of Discipline)
- students will vote for the candidates

Duties of President

- Keep a check on the activity heads
- Maintain and check university discipline and decorum during university days, university activities/functions.

Responsibilities of President to Conduct Student Council Meeting

- circulate the agenda points, time and venue prior to holding a meeting to ensure preparation by all stake holders in all respects.
- all members of the group must have a written agenda beforehand, so that time be managed efficiently and effectively.
- start and close each meeting punctually.
- at the beginning of any meeting allow some opportunity for group members to put matters on the agenda under 'Any Other Business'. Then, keep to the agenda/items for discussion.
- it may be necessary to review and approve the minutes of the previous meeting at the beginning of a meeting and to sign the approved minutes.
- present each item for discussion, ensuring that everyone who wishes to do so gets an opportunity to speak, and that each person is listened to.
- give direction to meetings making sure that there is adequate time to deal with each item on the agenda.
- keep the meeting focused on the agenda.
- call the meeting to order, if necessary
- help the process of decision making by stating clearly the decision that is being taken before it is noted in the minutes.
- in some instances, it may be necessary to hold a vote (for example, by a show of hands) on a particular issue.
- at the end of each meeting, make sure to arrange a date/time/venue/possible agenda items for the next meeting.

Student Council Consent Form

I, _____ of Sem/Group _____ do solemnly swear that I will diligently execute the position of Student Council Representative, and will, to the best of my ability, uphold, promote, and support the ideas, activities, rules & regulations of RMU _____ Student Council. I will serve as a positive role model, leader and voice for the student population and will represent them to the best of my abilities.

Date: _____

Signature: _____